



CHANDRAPUR COLLEGE

P. O. - CHANDRAPUR • DIST. - BURDWAN

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NAAC ACCREDITED - B

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Date . 01.12.2022

জরুরী বিজ্ঞপ্তি

এতদ্বারা সকল ছাত্র-ছাত্রীদের, নিম্নলিখিত "Employee Training & Skill Development Program" -এ অংশগ্রহণ করতে ইচ্ছুক হলে নিচে দেওয়া সকল তথ্য গুলি ভালো করে পড়ে নির্দিষ্ট ফোন নং এ যোগাযোগ করতে বলা হচ্ছে।



Mission: Students with quality educational experiences ;

Vision: Provide excellent educational opportunities ,

Values: Student Success and Completion



To

The Principal / Training & Placement Officer / All HoD

Sub – Request to provide Suitable Candidate for On Job Trainee for our various Education institution.

Dear Sir / Madam ,

We, BPIE Group (A Group of Non Profitable , Charitable Society / Trust) , required Office Assistant / IT Peon / Clerk / Technical Assistant/ Teachers for our below mentioned Institute.

14 – ITI College , 04 - Composite B.ED & D.EL.E.Ed College , 01 – Polytechnic College , 01- CBSE School Nursery to Senior Secondary (Science , Arts , Commerce, NIOS Study Centre IX to XII Science , Arts , Commerce) , 01- Eng Medium W.B. Board School Nursery to Senior Secondary (Science , Arts , Commerce) , 01 – Nursing College , 01 – Paramedical College , 01 – Pharmacy College

Qualification & Post as per Given Below –

1. CBSE School Nursery to Senior Secondary (Science, Arts, Commerce) , NIOS Study Centre (IX to XII Science, Arts, Commerce)
 - a) **Office Assistant / Clerk** - Graduate in any discipline
 - b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
 - c) **Lab Attendant** - B.Sc with Physics , Chemistry & Math , along with Basic Knowledge in Computer
 - d) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
 - e) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
 - f) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.
 - g) **Nursery Trained Teacher** – Graduate in any Stream , Knowledge in Computer & Fluent in English with Dancing , Singing, Story Telling , Art & Craft as Co-Curricular Activity.
 - h) **Primary Teacher** – (English , Hindi, Bengali, Mathematics, Science, Computer, Music – Instrumental / Vocal, Dance, Health & Physical Education) - Graduate in Respective Discipline with knowledge in Basic Computer & Fluent in English.
 - i) **Trained Graduate Teacher** – (All School Subject for VI to X) – As per CBSC Curriculum.
 - j) **Post Graduate Teacher** – (for IX to XII - Science , Arts, Commerce, Computer, Health & Physical Education all Subject) Master Degree in Respective Subject with Fluent in English.

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2. Eng Medium W.B. Board School Nursery to Senior Secondary (Science , Arts , Commerce)
 - a) **Office Assistant / Clerk** - Graduate in any discipline
 - b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
 - c) **Lab Attendant** - B.Sc with Physics , Chemistry & Math , along with Basic Knowledge in Computer
 - d) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
 - e) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
 - f) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.
 - g) **Nursery Trained Teacher** – Graduate in any Stream , Knowledge in Computer & Fluent in English with Dancing , Singing, Story Telling , Art & Craft as Co-Curricular Activity.
 - h) **Primary Teacher** – (English , Hindi, Bengali, Mathematics, Science, Computer, Music – Instrumental / Vocal, Dance, Health & Physical Education) - Graduate in Respective Discipline with knowledge in Basic Computer & Fluent in English.
 - i) **Trained Graduate Teacher** – (All School Subject for VI to X) – Graduate / Post Graduate in Respective subject.
 - j) **Post Graduate Teacher** – (for IX to XII - Science , Arts, Commerce, Computer, Health & Physical Education all Subject) Master Degree in Respective Subject with Fluent in English.

3. Composite B.ED & D.EL.E.Ed College – 4 Nos
 - a) **Office Assistant / Clerk** - Graduate in any discipline
 - b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
 - c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
 - d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
 - e) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.

4. 13 Govt ITI in PTP Mode & 1 Private ITI –
 - a) **Office Assistant / Clerk** - Graduate in any discipline
 - b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
 - c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
 - d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
 - e) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.
 - f) **Technical Assistant** - B.Sc with Physics , Chemistry & Math , along with Basic Knowledge in Computer

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5. Polytechnic College

- a) **Office Assistant / Clerk** - Graduate in any discipline
- b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
- c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
- d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
- e) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.
- f) **Technical Assistant** - B.Sc with Physics , Chemistry & Math , along with Basic Knowledge in Computer
- g) **Junior Lecturer** – (Physics, Chemistry, Mathematics, Environmental Science, English, Commerce, Health & Physical Education) – Hons/ Master in Respective Subject.

6. Pharmacy College –

- a) **Office Assistant / Clerk** - Graduate in any discipline
- b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
- c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
- d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
- e) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.

7. Paramedical College –

- a) **Office Assistant / Clerk** - Graduate in any discipline
- b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
- c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
- d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.

8. Nursing College –

- a) **Office Assistant / Clerk** - Graduate in any discipline
- b) **IT Peon** – Graduate in any discipline with knowledge in Computer.
- c) **Data Entry Operator Cum Store Keeper** – BCA with Fluent in English.
- d) **Accounts Clerk** – Commerce Graduate with Knowledge in Computer & Fluent in English. Knowledge of Tally is preferable.
- e) **Librarian** – Graduate in Library Science with Knowledge in Computer & good in English.

The job location will be in Bankura, Puruila , Howrah , West Medinipur, North 24 Parganas. We will provide **free of cost lodging** i.e., Bachelor Staff Hostel Facilities and **free of cost fooding** (Breakfast, Lunch and Dinner).

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The selected candidates will be in On-the - Job Training for a period of 12 months.

Candidates have opportunity to upgrade their Skill & Education through our “ Employee Training & Skill Development Program “

Interested candidates send their **C.V.** to H.R. Department with all relevant Documents (**Certificates, Mark Sheets, PAN & Adhaar Card ,Bank Details**) in the following Email within 10 days .

carrier.bpiegroup@gmail.com

Call: (10 am to 8 pm)

- For Posts of CBSE School (Point No - 1) - 7679146868 - Mrs. Swati Banerjee Mukhopadhyay (Principal)
- For Posts of W.B Board School (Point No - 2) – 9475221168 – Mr Gautam Kumar Dutta (Head Master)
- For Posts of B.ED/D.EL.ED Composite College (Point No - 3) – 9474047540 – Mr. Biman Nandi (Coordinator)
- For Post of ITI (Point No - 4) – 6294641589 – Mr Kaushik Pal (Registrar)
- For Post of Polytechnic (Point No - 5) – 6294641589 – Mr Kaushik Pal (Registrar)
- For Pharmacy College (Point No - 6) – 8910981925 - Partha Mukhopadhyay (Admin)
- For Paramedical College (Point No - 7) – 6294641589 – Mr Kaushik Pal (Controller)
- For Nursing College (Point No - 8) – 6294641589 – Mr Kaushik Pal (Registrar)

For General -

- 7908405659 – Rajdeep Gayen
- 8145043921 - Gouranga Rakshit
- 8584860333 - Lahama Biswas
- 9679297698 – Amarnath Mukherjee
- 8190981925 – Partha Mukhopadhyay
- 9434101473 – Satya Sadhan Dutta

Regards,

BPIE HR Department,

Siromonipur, Bishnupur, Bankura, 722122